

Cabinet 30 January 2018	 TOWER HAMLETS
Report of: Zena Cooke – Corporate Director Resources	Classification: Unrestricted
Contracts Forward Plan – Quarter Four (FY2017-2018)	

Lead Member	Cllr David Edgar
Originating Officer(s)	Zamil Ahmed – Head of Procurement
Wards affected	All wards
Community Plan Theme	One Tower Hamlets
Key Decision	Yes

1. **EXECUTIVE SUMMARY**

- 1.1. The Council's Procurement Procedures require a quarterly report to be submitted to Cabinet, setting out a forward plan of supply and service contracts over £250K in value, or capital works contracts over £5m. This provides Cabinet with the visibility of all high value contracting activity, and the opportunity to request further information regarding any of the contracts identified. This report provides the information in quarter two of the current Financial Year.
- 1.2. Only contracts which have not previously been reported are included in this report.

2. **DECISION REQUIRED:**

Cabinet is recommended to:

- 2.1. Consider the contract summary at Appendix 1, and identify those contracts about which specific reports – relating to contract award – should be brought before Cabinet prior to contract award by the appropriate Corporate Director for the service area
- 2.2. Confirm which of the remaining contracts set out in Appendix 1 can proceed to contract award after tender
- 2.3. Authorise the Divisional Director - Legal Services to execute all necessary contract documents in respect of the awards of contracts referred to at recommendation 2.2 above
- 2.4. Review the procurement forward plan 2018-2022 schedule detailed in Appendix 2 and identify any contracts about which further detail is required in advance of the quarterly forward plan reporting cycle

3. REASONS FOR THE DECISIONS

- 3.1. The Council's Procurement Procedures require submission of a quarterly forward plan of contracts for Cabinet consideration, and it is a requirement of the Constitution that "The contracting strategy and/or award of any contract for goods or services with an estimated value exceeding £250K, and any contract for capital works with an estimated value exceeding £5m shall be approved by the Cabinet in accordance with the Procurement Procedures". This report fulfils these requirements for contracts to be let during and after quarter two of the current financial Year.

4. ALTERNATIVE OPTIONS

- 4.1. Bringing a consolidated report on contracting activity is considered the most efficient way of meeting the requirement in the Constitution, whilst providing full visibility of contracting activity; therefore no alternative proposals are being made.

5. BACKGROUND

- 5.1. Council's procurement procedures and processes have undergone major improvements to ensure they are clear, concise and transparent. Our systems, documentations and guidance to suppliers have been transformed to ensure they reflect best practice in Public Sector procurement. Our efforts in maintaining effective dialogue with our bidders during the procurement process has helped to minimise procurement challenges.
- 5.2. To ensure the Council continues to be recognised for its sound procurement practices and effective engagement with the supply community, it is imperative that delays in contract award are minimised and adherence to the timetable outlined within our Invitation to Tender documentations.
- 5.3. The importance of procurement as an essential tool to deliver Councils wider social, economic and environmental aims has resulted in the need to ensure effective elected Member engagement in the pre-procurement and decision making process as identified in the recent Best Value audit.
- 5.4. This report provides the forward plan for quarter four of the current financial Year in Appendix 1, and gives Cabinet Members the opportunity to select contracts about which they would wish to receive further information, through subsequent specific reports.
- 5.5. Additionally, the report also includes a Procurement Forward Plan 2018-2022 to provide Mayor and Cabinet members with high level visibility of our planned procurement activity and the opportunity to be engaged in advance of the procurement cycle.

6. FORWARD PLAN OF CONTRACTS

- 6.1. Appendix 1 details the new contracts which are planned during the period Q4 of the Financial Year. This plan lists all of the new contracts which have been

registered with the Procurement Service, and which are scheduled for action during the reporting period.

- 6.2. Contracts which have previously been reported are not included in this report. Whilst every effort has been made to include all contracts which are likely to arise, it is possible that other, urgent requirements may emerge. Such cases will need to be reported separately to Cabinet as individual contract reports.
- 6.3. Cabinet is asked to review the forward plan of contracts, confirm its agreement to the proposed programme and identify any individual contracts about which separate reports – relating either to contracting strategy or to contract award – will be required before proceeding.
- 6.4. Equalities and diversity implications – and other One Tower Hamlets issues – are addressed through the Council’s Tollgate process which provides an independent assessment of all high value contracts, and ensures that contracting proposals adequately and proportionately address both social considerations and financial ones (such as savings targets). The work of the Competition Board and Corporate Procurement Service ensures a joined-up approach to procurement.
- 6.5. The Tollgate process is a procurement project assurance methodology, which is designed to assist in achieving successful outcomes from the Council’s high value contracting activities (over £250K, for revenue contracts, and £5m, for capital works contracts which have not gone through the Asset Management Board approval system). All Tollgate reviews are presented to Strategic Procurement Board; contracts require approval of the Board before proceeding.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1. This report describes the quarterly procurement report of the forward plan for quarter four of the Financial Year and beyond, to be presented to Cabinet for revenue contracts over £250K, in value and capital contracts over £5m.
- 7.2. Approximately £63.88m of goods, services and works will be procured from external suppliers. Procured services comprise around 40% of the Council’s annual expenditure and control of procurement processes is thus crucial to delivering value for money for tax payers as well as managing the risks that may arise if procurement procedures go wrong. Consideration of the plan by Cabinet operates as an internal control and also provides the opportunity for the Mayor to comment on specific procurements at an early stage.

8. LEGAL COMMENTS

- 8.1. The Council has adopted financial procedures for the proper administration of its financial affairs pursuant to section 151 of the Local Government Act 1972. These generally require Cabinet approval for expenditure over £250,000 for revenue contracts and £5m for capital works contracts.
- 8.2. Cabinet has approved procurement procedures, which are designed to help the Council discharge its duty as a best value authority under the Local Government Act 1999 and comply with the requirements of the Public Contract Regulations 2015. The procurement procedures contain the arrangements specified in the report under which Cabinet is presented with forward plans of

proposed contracts that exceed specified thresholds. The arrangements are consistent with the proper administration of the Council's financial affairs.

- 8.3. Pursuant to the Council's duty under the Public Services (Social Values) Act 2012, as part of the tender process and where appropriate, bidders will be evaluated on the community benefits they offer to enhance the economic social or environmental well-being of the borough. The exact nature of those benefits will vary with each contract and will be reported at the contract award stage. All contracts delivered in London and which use staff who are ordinarily resident in London will require contractors to pay those staff the London Living Wage. Where workers are based outside London an assessment will be carried out to determine if the same requirement is appropriate.
- 8.4. When considering its approach to contracting, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). Officers are expected to continuously consider, at every stage, the way in which procurements conducted and contracts awarded satisfy the requirements of the public sector equality duty. This includes, where appropriate, completing an equality impact assessment as part of the procurement strategy, which is then considered as part of the tollgate process.

9. BEST VALUE (BV) IMPLICATIONS

- 9.1. The Council is required to consider the value for money implications of its decisions and to secure best value in the provision of all its services. The Council procures annually some £350m of supplies and services with a current supplier base of approximately 3,500 suppliers. The governance arrangements undertaking such buying decisions are set out in the Council's Procurement Procedures, which form part of the Financial Regulations.
- 9.2. Contracts listed in Appendix One are all subject to the Council's Tollgate process which involves a detailed assessment by Procurement Review Panel and Strategic Procurement Board of the procurement strategy to ensure compliance with existing policies, procedures and best value duties prior to publication of the contract notice.

10. ONE TOWER HAMLETS CONSIDERATIONS

- 10.1. Equalities and diversity implications – and other One Tower Hamlets issues – are addressed through the tollgate process, and all contracting proposals are required to demonstrate that both financial and social considerations are adequately and proportionately addressed. The work of the Strategic Procurement Board and Corporate Procurement Service ensures a joined-up approach to council's procurement activities.

11. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 11.1. Contracts are required to address sustainability issues in their planning, letting and management. This is assured through the Tollgate process, and supported through the Corporate Social Responsibility work stream.

12. RISK MANAGEMENT IMPLICATIONS

- 12.1. Risk management is addressed in each individual contracting project, and assessed through the tollgate process.

13. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 13.1. There are no specific crime and disorder reduction implications.

14. EFFICIENCY STATEMENT

- 14.1. Contract owners are required to demonstrate how they will achieve cashable savings and other efficiencies through individual contracting proposals. These are then monitored throughout implementation.

15. APPENDICES

Appendix 1 – new contracts planned: Q4 of the Financial Year and beyond.

Appendix 2 - Procurement Forward Plan 2018 -2022

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None.

Officer contact details for documents:

N/A

Appendix one – new contracts planned: Q4 of the Financial Year 2017-18

Contract Ref & Title	AHS5141- Albert Cottages, Fenton Street and Buckfast Street		
Procurement Category:	Health and Social Services	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	January 2018	Contract Duration and Extensions: 5 years	5 years (3+1+1)
Value P/A:	£194,012	Value Total:	£970,060
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet on 19th September 2017 and sets out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care and is seeking to create an accommodation pathway for people with learning disabilities that enables them to move on from high support accommodation such as this to live independently in the community or in lower level accommodation with some support.

This service delivers flexible person-centred support and accommodation to 16 people across three sites. There are 7 service users in self-contained 1 bedroomed accommodation at Albert Cottages, 8 service users in shared accommodation at Fenton Street and 1 service in self-contained 1 bedroom accommodation at Buckfast Street. Service users at these schemes have a broad range of learning disability support needs and the service provides life skills development to prepare and enable people to move on from this accommodation to other accommodation with less support when they are able to do so. Staff are deployed across all three sites and the service provides tailored flexible support delivered in accordance with individual need 24 hours a day 7 days a week.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) and the Clinical Commissioning Group will be invited to participate in the evaluation of the bids and sit on the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet, The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements, volunteer opportunities etc.

Contract Ref & Title	LPG5297 - Print and Design Framework (2018)		
Procurement Category:	Communications	Funding:	GF and Departmental
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/01/2018	Contract Duration and Extensions:	2+2 years
Value P/A:	£500,000	Value Total:	£2,000,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The purchase of external printing and occasional design services for marketing and design collateral for a consolidated design and print framework centred on the council's communications service, in particular its professional in-house design and print buying team, Tower Design.

The framework will be underpinned by the web-based project management system for all design and print projects, Panacea, procured under contract CE4067.

Using price matrices pre-loaded into Panacea by all suppliers on the framework, the system will interrogate all supplier prices for any and every job that they are qualified to fulfil, providing instant quotations and reducing administration time. This ensures that any given print quotation will go out to all suppliers capable of fulfilling a job, encouraging regular market testing, increasing competition and producing more competitive pricing and best value for the council. Together with the Panacea software, the framework aims to offer the following benefits:

- One single system for organising all design and print work across the council, ensuring consistent T&Cs, quality of services and contract management with all print and design suppliers
- Enable detailed management information to be captured and monitored in relation to print and design expenditure
- A single, simple interface for staff to request and order design and external printing services
- Ensure that all materials go through the communications team to protect and promote the council brand identity
- Provide a catalogue of all marketing materials produced by the council
- Ensure value for money, using a 'dynamic purchasing tool' within Panacea to auto-calculate costs from all print suppliers and produce the best quotations in real-time
- Make best use of design resources, through the Tower Design in-house design team and collaborating in partnership with local agencies to maximise capacity and creativity
- Ensure the council spends in line with procurement regulations, and is able to support local print and design businesses in Tower Hamlets

This procurement presents an opportunity for the council to consider standardising on paper types, weight and stocks from suppliers for typical items such as flyers, brochures and other materials to leverage economies of scale in quantities of carbon copies, stimulate more competitive rates and encourage availability of supply for standard items.

Contracting Approach

The market for local and other printers is highly competitive, although the economic climate, rising commodity (paper) and other prices are putting strains upon printers to deliver continuing reductions in cost. The Tower Design service is in regular discussions with a wide range of print suppliers both locally and beyond and the council is regularly approached by print suppliers seeking council business.

A restricted EU procedure has been proposed to shortlist effectively and make best use of available resources.

Community Benefits

Sustainability and social responsibility (i.e. community benefits) shall be built in into the council's requirements as part of the tender questions and evaluation. There are questions in the tender quality questionnaire specifically relating to community benefits and sustainability and the environment (the latter includes asking specifically about the tendering organisation's approach to waste minimization and disposal). Community benefits include asking tenderers about the opportunities they can offer local residents in terms of apprenticeships, employment, work placements, etc.

Contract Ref & Title	HAC5303 – Carers' Services		
Procurement Category:	Care & Commissioning	Funding:	General Funds
Invitation to Tender <input type="checkbox"/> Contract Signature <input checked="" type="checkbox"/>	01/07/2018	Contract Duration and Extensions:	3 + 2 years
Value P/A:	C. £550,000-600,000	Value Total:	£3M
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input checked="" type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Carers' Services contract will provide 'open access' service to carers in Tower Hamlets. The service will focus on working in partnership with health and social care services, universal services to maximise the available resources, and will support carers to plan their caring role proactively, empower them to continue in their caring role and play a larger role in actively providing information, advice and advocacy service to carers. The primary focus of the services will be to ensure carers are supported, advised and have a good quality of life and wellbeing through a range of activities, so carers can continue caring.

Both male and female life expectancy is shorter than the national averages (male life expectancy is 78.1 years compared to 79.4 years and female life expectancy is 82.5 years compared to 83.1 years). On average, a man living in the borough starts to develop health problems from the age of 54, compared to the national average age of 64. For a woman, it is 56, compared to 64. The annual GP consultation rate for adults aged 50-64 in the most deprived parts of the borough is up to twice as high as in wealthier parts of the country. The Census 2011, identified c.19, 000 carers in Tower Hamlets. 43.5% of Carers provide more than 20 hours of care per week, compared to 36.9% in London and 36.4% across England. Based on the Census, 7.6% of the population identified themselves as a Carer; in line with June 2016 TH population this increases the potential number of carers to around 23,000 carers.

Carers are vital to the economy of Tower Hamlets, if carers stopped caring, the Adult Social Care budget would be significantly impacted. If 5% of carers who provided 20 hours care, stopped caring and there was a like for like replacement for personal care services, an estimated cost to Adult Social Care would be £128,000 per annum. The local authority's responsibilities for prevention apply to all adults, including carers, including those who may be about to take on a caring role or who do not currently have any needs for support, and those with needs for support.

The Carers' Strategy approved by Cabinet in March 2017 and the co-designed Carers' Dignity Charter affirms the council's commitment to recognising, supporting and empowering carers and commissioning a range of services dedicated to carers.

The bi-annual carers' survey of 2017 found that carer satisfaction has increased significantly over the last three years, with 64% of respondents stating they are extremely, very or quite satisfied with support or services.

The service outcomes are currently being co-produced with carers and health and social care practitioners and this will be completed by December 2017. This will inform the specification and the procurement process

will start in February 2018, to award the contract by March 2018 and for the carers' contract to commence on 1 July 2018, when the current contracts finish.

Initial feedback from carers and health and social care staff indicate there is still a requirement for elements of information, advice and advocacy service to be delivered from a building. The contract will specify the hub to be based in Tower Hamlets, appropriate to the needs of the service and carers, with a focus on detached, outreach, mobile working for staff to engage and integrate with health and social care services.

The contract will support all adult carers living or caring for someone in Tower Hamlets. It is likely some elements of the contract will focus on meeting current and future health and social care needs of carers with the cared for person experiencing; including Dementia, Learning Disabilities and Autism etc. Incorporating requirement to have a delivery model which meets the needs of our community. The contract will also focus on providing retreats for the carers, mindfulness and wellbeing, peer coaching and access to training through the development Carers' Academy. The academy will enhance the quality of life for the carer and the cared for, provide accredited and soft learning courses, support former carers to return to work; overall this will enhance the resiliency of carers.

Contracting Approach

The procurement will be undertaken as an open tender under the Light Touch Regime in accordance with the Public Contracts Regulations and EU Procurement Rules. The tender will offer a three year contract with the option to extend up to two years. The potential five year contract will provide stability to the service, carers and facilitate the focus to meet current and future needs.

The indications from the co-production feedback are looking for the contract to deliver on outcomes based commissioning for wellbeing approach and this may involve a consortia arrangement. This approach will meet the diverse needs of carers in the borough.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	AHS5144 - Selwyn Road and Buxton Street		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/01/2018	Contract Duration and Extensions: 5 years	5 years (3+1+1)
Value P/A:	£295,211	Value Total:	£1,476,055
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet on 19th September 2017 and sets out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care and is seeking to create an accommodation pathway for people with learning disabilities that enables them to move on from high support accommodation such as this to live independently in the community or in lower level accommodation with some support.

The service delivers flexible person-centred support and accommodation to 10 individuals across 2 sites. Buxton Street and Selwyn Road is shared accommodation and both services support people with a broad range of learning disability support needs in particular those with challenging behaviour. The service provides life skills development to prepare and enable people to move on from this accommodation to other accommodation with less support when they are ready to do so. Staff are deployed across both sites and the service provides tailored flexible support delivered in accordance with individual need 24 hours a day 7 days a week.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) Clinical Commissioning Group will be invited to be members of the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet, The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	P5305 - Goodman Fields		
Procurement Category:	Corporate Services	Funding:	No Funding
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	08/01/2018	Contract Duration and Extensions:	15 years
Value P/A:	In kind benefit of £40,000	Value Total:	In kind benefit of £600,000
Reviewed by Competition Board <input type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The council requested and secured a commercial space as part of the development of Goodman Fields through S106 agreement. This was identified by the Growth and Economic Development Service as an opportunity to develop and expand training and employment provision in central key areas of Tower Hamlets.

The proposed use for the premises is for a training centre (office) under class B1 use. The duration of the lease is 15 years and will be rent free; with business rates, insurance of the premises and all associated costs for the space being the responsibility of the sub-tenant. The total rent costing for the location of the premises is of an estimated value of £600,000 for the 15 years. The site will be available for the chosen provider to move in from January 2019. The space will provide an opportunity to establish a local skills and jobs service that will enhance local engagement of workless residents, and assist them on their journey towards economic activity and employment. It is anticipated the new training and employment facility will lead to an increased

volume of local residents taking up job vacancies.

The council will procure a provider to deliver from the facility for the 15 year period, as agreed within the planning heads of terms. The Council will not have any interest in the facility and the lease agreement will be between Berkley Homes (landlord) and the chosen provider. The provider will be selected through the council's procurement process. The provider will be expected to access funding for training from external funding sources such as SFA or ESF as appropriate. The council will not provide delivery funding to the chosen provider and all bidding organisations will be expected to outline and discuss their business model and sustainability within their tender.

For this reason, the tender submissions will be evaluated on a quality-only basis as there is no charge to the Council.

The facility will tap into the local employment market which includes the retail, hospitality and hotels sectors. The facility and its advisers would work alongside other services including Work Path and local partners to co-ordinate the service offer and form part of the Council's overall response to low employment rates and high unemployment rates.

The project is intended to help the council and partners respond to the changes in the economy and labour market, by providing a strategic and coordinated local resource-offer for a wide range of workless residents. The chosen provider will work in partnership with WorkPath and other relevant partners to ensure the necessary outputs are delivered. The training to be delivered from this new service will be classroom based but the service to be provided will not be known until the training provider has been selected.

The successful delivery of this project contributes towards the Borough's Community Plan corporate themes. They are also in line with national priorities with respect to educational attainment and to tackling worklessness, with a particular focus on vulnerable and excluded communities:

Creating and sharing prosperity – by increased educational and vocational training routes into employment.
Excellent public services – by a greater targeting of services to the most vulnerable and excluded communities as well as greater engagement opportunities.

The two themes are considered as key drivers for 'One Tower Hamlets' agenda and are translated into the Employment Strategy via the following five strategic objectives:

- Making mainstream services work better for residents
- Engaging workless residents detached from the labour market and complement the work of the mainstream.
- Encouraging increased aspiration towards engaging with the labour market, particularly for economically inactive groups.
- Ensure economic investment is co-ordinated and focused.
- Capture employment opportunities for Tower Hamlets residents within the borough and wider London labour market.

Contracting Approach

The procurement of the training provider will be subject to OJEU procurement rules, and we will ensure the Council's procurement policies and guidelines are followed, including ensuring a transparent process and equal opportunities are provided. In order to allow a fair procurement process, it will be open to all providers, not just locally registered organisations.

Community Benefits

This project is specifically designed to create and enhance training and employment services and opportunities for local residents looking for work, and as such meets the council's criteria in relation to the securing of economic benefits within its project delivery. The training facility will be designed in partnership with the appointed training provider to ensure that services are delivered in a flexible way, via premises that

are accessible and fit for purpose.

The facility will enable the Council to extend its reach into an area of the borough where it does not have a dedicated facility. By working closely with the training provider we are able to generate more work experience placements, apprenticeships, and employment opportunities for local residents with which they may not have originally been able to access. The training assists in bridging the gap between local employers and the community by developing working partnerships that meet the requirements of businesses and the unemployed residents.

Contract Ref & Title	HAC5306 - Framework for the supply of nicotine replacement products		
Procurement Category:	Health And Social Care	Funding:	PH Grant
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/01/2018	Contract Duration and Extensions:	3 years plus up to 1 year extension
Value P/A:	Between £1m to £2m (dependant on the numbers of boroughs who access the framework)	Value Total:	Between £4m to £8m (dependant on the number of boroughs who access the framework)
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input checked="" type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

To commission a framework with a single supplier for the supply of nicotine replacement therapies/ products (NRT) to council commissioned stop smoking services across named London councils.

Public Health commissions smoking cessation services from both specialist services and community pharmacists. A core part of the smoking cessation service is the provision of NRT such as patches, lozenges, gums, sprays- by attending a specialist service and taking NRT medication a resident can increase their chance of quitting tobacco by up to 4 times and approx. 50% of quit attempts undertaken with support and NRT are successful. Each borough spends between approximately £100k to £200k on NRT products.

NRT products are currently charged back from providers to councils using the prevailing NHS contract price. A PIN was issued and subsequent market engagement exercise event undertaken with five providers. This confirmed that if a framework was put in place for the supply of NRT products consumed across councils in London then it is likely that savings of between 1-5% on the NHS contract price could be achieved. A similar approach is adopted by NHS trusts and other NHS organisation which enables savings to be achieved compared to the NHS contract price.

All London councils were contracted to see if they were interested in being named in the Framework and approximately 15 councils have confirmed their intention to be named in the event that LBTH did decide to commission a framework.

LBTH would be responsible for commissioning and maintaining the framework e.g. updating list of NRT products to be supplied. Each council would be responsible for billing and authorisation of products to be distributed and agreeing which of their commissioned smoking cessation services can use the framework for the supply of NRT products.

The framework would be non-exclusive (i.e. not binding the councils to solely use the supplier) and would be for the direct supply of specific named NRT products from the commissioned supplier to council commissioned providers. No NRT product would be supplied direct to councils and so no council storage would be needed. All products ordered would be distributed direct from the supplier on the framework to the smoking cessation provider for use with residents in that borough.

Contracting Approach

OJEU compliant competitive procedure. A list of NRT products along with a non-contractually binding indication of likely volume per participating council will be published along with a description of how products will be supplied to providers and recharged to councils. Suitably qualified suppliers for the supply of NRT will be invited to provide prices for each product and confirm distribution methods. Cost and quality will be assessed and the most economically advantageous provider will then be awarded a nonexclusive contract for the supply of NRT products within participating council areas to their smoking cessation providers.

Community Benefits

All providers will be asked if they can identify community benefits but due to the nature of the contract it is not expected that many direct community benefits will be possible- however the environmental impact of deliveries and seeking low carbon distribution methods will be a quality criteria.

Contract Ref & Title	AHS5142 - Learning Disability Service		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input type="checkbox"/> Contract Signature <input checked="" type="checkbox"/>	01/01/2018	Contract Duration and Extensions:5 years (5 years (3+1+1)
Value P/A:	£289,672	Value Total:	£1,448,360
Reviewed by Competition Board <input type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet on 19th September 2017 and sets out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care and is seeking to create an accommodation pathway for people with learning disabilities that enables them to move on from high support accommodation such as this to live independently in the community or in lower level accommodation with some support.

The service is required to deliver flexible person-centred support and accommodation to 20 individuals with a broad range of learning disability support needs in particular those with challenging behaviour. The service provides life skills development to prepare and enable people to move on from this accommodation to other accommodation with less support when they are ready to do so. The service provides tailored flexible support delivered in accordance with individual need 24 hours a day 7 days a week.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) Clinical Commissioning Group will be invited to be members of the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet, The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	AHS5143 - Old Ford Road and Vulcan Square		
Procurement Category:	Health And Social Services	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/01/2018	Contract Duration and Extensions:5 years (5 years (3+1+1)
Value P/A:	£314,985	Value Total:	£1,574,925
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet on 19th September 2017 and sets out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care and is seeking to create an accommodation pathway for people with learning disabilities that enables them to move on from high support accommodation such as this to live independently in the community or in lower level accommodation with some support.

This service delivers flexible person-centred support and accommodation to 16 people across two schemes. There are 7 service users in shared accommodation at Old Ford Road and 9 service users in shared accommodation at Vulcan Square. Service users at these schemes have a broad range of learning disability support needs in particular at Old Ford Road where the majority of service users are senior citizens and have mobility needs and those associated with the ageing process. The service provides life skills development to prepare and enable people to move on from this accommodation to other accommodation with less support, or extra care Sheltered Housing when/if they are able to do so. Staff are deployed across both sites and the service provides tailored flexible support delivered in accordance with individual need 24 hours a day 7 days a week.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) and the Clinical Commissioning Group will be invited to participate in the evaluation of the bids and sit on the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet,

The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	P5264 - Water, Waste Water and Ancillary Services		
Procurement Category:	Corporate Services	Funding:	Revenue
Invitation to Tender <input type="checkbox"/> Contract Signature <input checked="" type="checkbox"/>	01/04/2018	Contract Duration and Extensions:	2 years + 2 years
Value P/A:	£460,000	Value Total:	£1,840,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input checked="" type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Water market in England was deregulated in April 2017 for non-household building/premises. To comply with Public Contracts Regulations 2015, the Council will require a contract for a Water Retailer. Water suppliers (wholesalers) will sell water and waste water supplies/services to licensed retailers.

The services included in the scope of the contract will be:

- Water and Sewerage Services – with the supplier delivering associated services such as, account management, meter reading, invoicing, payment, customer services, Roads and Property Drainage; and;
- Ancillary services – proactive account management, tariff optimisation, leak detection, water audit site services, metering and water demand services (potential to deliver efficiency, financial and consumption savings).

Schools are excluded from the scope.

Contracting Approach

The council is a member of the London Energy Project (LEP) for which Haringey Council is the Lead Authority. On behalf of local and other public sector authorities, The London Energy Project (LEP) will co-ordinate a mini-competition to access a call-off contract(s) through the Crown Commercial Services (CCS) Framework for Water, Wastewater and Ancillary Services (RM3790).

As this is newly deregulated market it is considered that a collaborative procurement the most economically advantageous approach to bring savings and efficiencies.

A total of 29 authorities have signed up to this collaborative procurement.

Community Benefits

Suppliers will be asked as part of the tender submission to explain what they could do to support our aspirations for a low carbon future and to better manage water scarcity and a stressed sewerage system; and to help educate our communities and provide local employment opportunities.

Tenderers will also be required to provide details of additional social and environmental benefits they could bring, such as skills development, apprenticeships, water education packs for schools, free audits, and technology and savings trials and to report on consumption trends and saving per authority and Pan London through the LEP.

	HAC5309 - Learning Disability Spot Purchase Framework		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:5 years	4 years (3+1)
Value P/A:	In the region of £2m	Value Total:	In the region of £8m
Reviewed by Competition Board <input type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Borough is seeking to establish a Framework of Providers from whom individual packages of support services that enable adults with learning disabilities to live independently can be purchased. The Framework will ensure robust cost and quality thresholds are in place for all provision where individuals do not wish to take up a directly managed personal budget.

The borough currently spends a minimum of £1.2m on spot purchased individualised packages of support. This amount has, and will continue to grow, in response to the numbers of people who will return to or remain in borough and who will require ongoing support. It is therefore difficult to put a maximum value on this contract as it is based on an individual's need but we can expect to tender a framework Agreement with a projected value of in excess of £2m in order to meet the predicated needs of people with learning disabilities in Tower Hamlets. This figure also takes account of people who are currently placed in out of borough residential care who may return to borough over the next three years as part of a Medium Term Financial Plan savings target aimed at reducing the high cost of out of borough residential care placements.

The introduction of a Framework Agreement will allow the Authority to spot purchase support hours from an established list with competitively tendered prices for hourly rates and clear quality standards.

Providers bidding for a place on the framework will be required to deliver flexible tailored person-centred support to people with learning disabilities living either in supported accommodation commissioned by the borough or an independent tenancy having moved on to independence but still requiring ongoing support. The service will provide support with life skills, budgeting, access to education, training, employment, clinical and health care services, social interactions and so forth which is aimed at supporting people to develop or maintain their independence within the community thus reducing the number of people who might historically be placed in expensive out of borough placements.

Contracting Approach

Advice will be taken from Legal and Procurement on the most appropriate contract approach. However, the preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime inviting bids from support providers with experience of supporting service users under a spot purchase framework arrangement, via a floating support model. Representatives from Health, Adults and Community, the Community Learning Disability Service (CLDS) and the Clinical Commissioning Group will be invited to be members of the tender panel, who will review and evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected for future delivery of the service.

The tender will offer a 5 year term (3+1+1) to give both stability to the service and facilitate and embed changes to the current approach, whilst focusing to meet future as well as current need. The tender will be aligned to the Adult Learning Disability Strategy 2017-2020, Living Well in Tower Hamlets.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5310 - Framework for Learning Disability Supported Accommodation		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:5 years	4 years (3+1)
Value P/A:	£2,500,000	Value Total:	£10,000,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

This contract will support the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care by introducing a Framework Agreement for the provision of suitable buildings from where accommodation based support can be delivered. We will establish a Framework or Preferred Provider List of supported housing Providers able to work with the Authority over the next five year period to increase the local offer for supported housing in the borough.

The identification of suitable buildings that can incorporate the broad range of needs people with learning disability have, particularly those related to mobility, can often be a lengthy exercise. Given the longer term commitment to increase capacity of provision a framework arrangement would offer better opportunities to identify suitable accommodation from a list of preferred providers with properties in the borough from which accommodation can be accessed as required. This will enable a more flexible and responsive approach to meet the needs of specific individuals in the future.

Contracting Approach

Advice will be taken from Legal and Procurement on the most appropriate contract approach. However, the preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime inviting bids from Support providers who have suitable units of accommodation that meet decent homes standards that is available to be utilised for supported accommodation for people with a Learning Disability and their carers if required.

If required, commissioners will undertake a market engagement/bidders briefing as part of the tender process.

Representatives from Health, Adults and Community, the Community Learning Disability Service (CLDS) and the Clinical Commissioning Group will be invited to be members of the tender panel, who will review and evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected.

The tender will offer a 5 year term (3+1+1) to give both stability to the service and facilitate and embed

changes to the current approach, whilst focusing to meet future as well as current need.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5312 - High/Complex Need Learning Disability Day Service (Antil Road)		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	January 2018	Contract Duration and Extensions:	5 years (3+1+1)
Value P/A:	£299,000	Value Total:	£1,495,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

Antil Road is a single block contract for individuals with a learning disability who are assessed as having high and/or complex needs. The service currently supports 19 service users per week. This service will be provided through a Council owned building and there will be a lease arrangement and associated costs to be considered as part of the overall cost.

The Care Act 2014 requires adult social care to agree outcomes with service users as part of the Support Planning process. These outcomes will be monitored through annual reviews with the Service User. The outcomes of the service as detailed in the specification will be monitored through a range of measures, including (but not limited to) quarterly performance monitoring, unannounced spot checks, Service User feedback and annual reviews

The provider will;

- Deliver a high quality, personalised day opportunities service which supports those with multiple learning disabilities, physical health needs and some service users who have no verbal communication.
- To empower individuals; by providing choice around their support and encouraging involvement in all areas of the service, from staff employment to activity planning.
- To build skills, independence and confidence through the activities provided.
- To integrate Service Users into the wider community through regular activities off-site and in partnership with other local services and day trips of the individual's choice.
- To support the smooth and successful transition to adult services through establishing and maintaining links with relevant professionals and organisations in children's services.
- To work closely with health services and professionals to support Service Users to access health support where relevant, for example hospital passports, health action plans
- To provide healthy activities and choices and preventative work around both mental and physical health

Contracting Approach

Advice will be taken from Legal and Procurement on the most appropriate contract approach. However, the preferred procurement approach is to undertake an open OJEU tender.

If required, commissioners will undertake a market engagement/bidders briefing as part of the tender process.

Representatives from Health, Adults and Community, the Community Learning Disability Service (CLDS) and the Clinical Commissioning Group will be invited to be members of the tender panel, who will review and evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected.

The length of the contract will be for three years with an option to extend twice by one year (so a potential total length of five years).

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5313 - Learning Disability Day Opportunity Framework		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:	4 years (3+1)
Value P/A:	£4,500,000	Value Total:	£18,000,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Borough is seeking to establish a framework of providers from whom day support can be purchased for people with a learning disability. The Framework will ensure robust cost and quality thresholds are in place for all provision where individuals do not wish to take up a directly managed personal budget.

The borough currently spends £4.1M on spot purchased day support per annum, supporting 289 individuals across seven providers. This amount has, and will continue to grow, in response to the numbers of people who will return to or remain in borough and who will require ongoing support. It is therefore difficult to put a maximum value on this contract as it is based on an individual's need but we can expect to tender a framework Agreement with a projected value of in excess of £4.5M in order to meet the predicated needs of people with learning disabilities in Tower Hamlets. This figure also takes account of people who are currently placed in out of borough residential care who we expect to return to borough over the next three years as part of the Smarter Together programmes savings targets.

Providers bidding for a place on the framework will be required to deliver tailored person-centred day services for people with a learning disability. Providers will offer support with life skills, budgeting, and access to education, training, employment, clinical and health care services, social interactions and so forth which is aimed at supporting people to develop or maintain their independence within the community.

Contracting Approach

Advice will be taken from Legal and Procurement on the most appropriate contract approach. However, the preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime inviting bids from suitably experienced providers.

Representatives from Health, Adults and Community, the Community Learning Disability Service (CLDS) and the Clinical Commissioning Group will be invited to be members of the tender panel, who will review and

evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected for future delivery of the service.

The tender will offer a 5 year term (3+1+1) to give both stability to the service and facilitate and embed changes to the current approach, whilst focusing to meet future as well as current need. The tender will be aligned to the Adult Learning Disability Strategy 2017-2020, Living Well in Tower Hamlets.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5314 - Supported Employment, Training and Social Enterprise Service		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input type="checkbox"/> Contract Signature <input type="checkbox"/>	Enter Date	Contract Duration and Extensions:	5 years (3+1+1)
Value P/A:	£268,000	Value Total:	£1,340,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Supported Employment, Training and Social Enterprise Service plays an important role in maximising individuals' independence and supporting people with a learning disability into employment, by providing appropriate support, training, work placements, access to intermediate labour markets and by breaking down barriers to employment are vital steps towards greater individual independence.

The contract provider will be expected to;

Increase independence and inclusion

- Employers are well supported to understand the business case of successfully employing people with learning disabilities
- Improved independence, and emotional and financial well-being for people with learning disabilities through being employed
- Freedom from discrimination for people with learning disabilities in employment

Provide Support, Choice and Control

- Service users with learning disabilities are supported into sustainable long-term employment that matches their skills, abilities, interests and aspirations
- Service users with learning disabilities gain competitive employment skills to ensure they sustain employment
- Service users feel supported, safe and valued in using the service; they have a say in the design, development, and improvement of the service

Deliver Accessible, Joined Up Services

- Services are accessible, culturally appropriate and tailored to service users' needs across all nine equality strands (gender, disability, sexual orientation, ethnicity and faith, marriage/civil partnerships, maternity/pregnancy gender reassignment)
- Wide ranging networks and partnership working ensures that service users experience a seamless progression from initial assessments to training, work placements and into paid employment
- Social enterprises are developed and supported to provide work placements and supported paid employment

Contracting Approach

Advice will be taken from Legal and Procurement on the most appropriate contract approach. However, the preferred procurement approach is to undertake an open OJEU tender.

If required, commissioners will undertake a market engagement/bidders briefing as part of the tender process.

Representatives from Health, Adults and Community, the Community Learning Disability Service (CLDS) and the Clinical Commissioning Group will be invited to be members of the tender panel, who will review and evaluate submissions against the service specification requirements to ensure that the most economically advantageous bidders are selected.

The length of the contract will be for three years with an option to extend twice by one year (so a potential total length of five years).

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5320 Huddlestone Close (LD Residential Care)		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:5 years (5 years (3+1+1)
Value P/A:	£313,000	Value Total:	£1,565,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The Contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet on 19th September 2017 and sets out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Developing a greater range of local supported living accommodation and support options was an area of improvement people with learning disabilities felt would make a difference as this would enable them to live in their own accommodation, closer to their families, friendship networks and local community. Due to an undersupply of supported accommodation, people with learning disability are being offered placements outside of the borough.

The borough is therefore seeking to increase the capacity of learning disability supported accommodation as an alternative to high cost out of borough residential care and is seeking to reprocure Huddlestone Close as this is one of the few Learning Disabilities Residential Care services in the borough.

The service is required to deliver residential care and support to 4 service users (across 2 houses) delivering high levels of intensive support to people with severe physical and mobility needs. The service provides tailored flexible support delivered in accordance with an individuals need 24 hours a day 7 days a week.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) Clinical Commissioning Group will be invited to be members of the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet, The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	HAC5321 Hotel in the Park		
Procurement Category:	Care and Commissioning	Funding:	General Funds
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:5 years (5 years (3+1+1)
Value P/A:	£515,915	Value Total:	£2,579,575
Reviewed by Competition Board <input checked="" type="checkbox"/>	11/12/2017	<input checked="" type="checkbox"/> London Living Wage <input type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

Hotel in the Park is the only respite service for adults with Learning disability in the borough and is a much sought after resource. Due to an undersupply of in borough respite accommodation people with learning disability are being offered respite placements outside of the borough.

The service is located in Victoria Park and consists of 6 bedrooms from where a flexible 24 hour service 7 days a week tailored to an individuals need is provided. The service is designed to provide a short break (respite care) to meet the assessed needs of residents (and their carers/families) fulfilling the objectives set in an individual's care plan whilst they are staying at the service.

The service is able to support residents with multiple needs. Whilst staying at Hotel in the Park, residents will have access to high quality health care facilities which includes appropriate accommodation, equipment, transport, food, personal care etc.

This contract supports the delivery of the Adults Learning Disability Strategy, Living Well in Tower Hamlets. The Strategy was approved by the Mayor in Cabinet in September 2017 and set out 6 outcomes areas and a number of improvements that adults with learning disability in Tower Hamlets said were important to them. Increasing and improving local accommodation options was an area of improvement people with learning disabilities felt would make a difference enabling them to live closer to their families, friendship networks and local community.

Contracting Approach

The preferred procurement approach is to undertake an open OJEU tender under the Light Touch Regime. Representatives from Adult Services, the Community Learning Disability Team (CLDT) Clinical Commissioning Group will be invited to be members of the tender panel, reviewing the specification and evaluating submissions to ensure that the most economically advantageous tender is selected for future delivery of the service.

The tender will offer a 3 plus 1 plus 1 contract to give both stability to service and facilitate changes and focusing to meet future as well as current need. The tender will be aligned to Living Well in Tower Hamlet, The Adult Learning Disability Strategy 2017-2020.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.

Contract Ref & Title	R5323 Occupational Health & Wellbeing services		
Procurement Category:	Corp Services	Funding:	General Fund
Invitation to Tender <input checked="" type="checkbox"/> Contract Signature <input type="checkbox"/>	01/02/2018	Contract Duration and Extensions:	2 years + 2
Value P/A:	£195,000	Value Total:	£780,000
Reviewed by Competition Board <input checked="" type="checkbox"/>	22/01/2018	<input type="checkbox"/> London Living Wage <input checked="" type="checkbox"/> New Procurement <input type="checkbox"/> Collaboration <input type="checkbox"/> Re-procurement of existing Contract	

Scope of Contract

The contract provisions support the delivery of a professional Occupational Health & Wellbeing service to Tower Hamlets employees (5,000+), and any partners engaged in a 3rd party arrangement with the service e.g. schools who contract in to the service or engage in a 'pay as you go' (PAYG) arrangement. The service is vital to Tower Hamlets to ensure that employee health & wellbeing is supported, providing a robust assessment and advisory service for both employees and management to assist with reducing sickness absence within the council and the promotion of health and wellbeing. The primary focus of the contract will be to support the Council with its management of attendance and sickness absence issues through providing management support and employee guidance via a robust referral process to the service.

The services will be provided by a professionally accredited Occupational Health & Wellbeing service provider. Statutory Health Surveillance screening and subsequent medicals required will need to be incorporated into the scope of the contract to ensure regulatory compliance. To enable a full service to be implemented, the review will include considering the options for an additional service namely an employee assistance programme (EAP).

A review of the existing in-house Occupational Health & Wellbeing Service was carried out in August 2017, with the review concluding that certain aspects of the service falling below the expected standard. The new service contract will ensure that the provider appointed is accredited with the Safe, Effective, and Quality Occupational Health Services (SEQOHS) quality standard as a minimum quality standard (as managed by the Royal College of Physicians).

Contracting Approach

The procurement options will include the use of the Crown Commercial Services Framework as well as an OJEU tender process. The tender will offer a two year contract (to include annual reviews) with the option to renew for a further 2 years (4-year term in total). The initial 2 year contract will ensure that the service remains stable and will allow the council to meet current and future employee support needs (including embedding the 3 year employee wellbeing provision strategy) and remain compliant with current UK medical surveillance legislation.

Community Benefits

Community benefits commensurate with the contract size will be sought from the provider through the tender process. Benefits would be expected to include local employment opportunities, work placements and volunteer opportunities.